

ROCKWALL COUNTY DETENTION CENTER

C-802

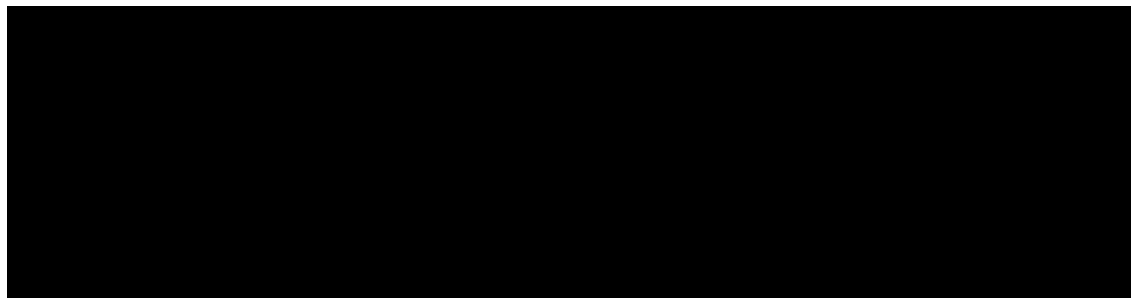
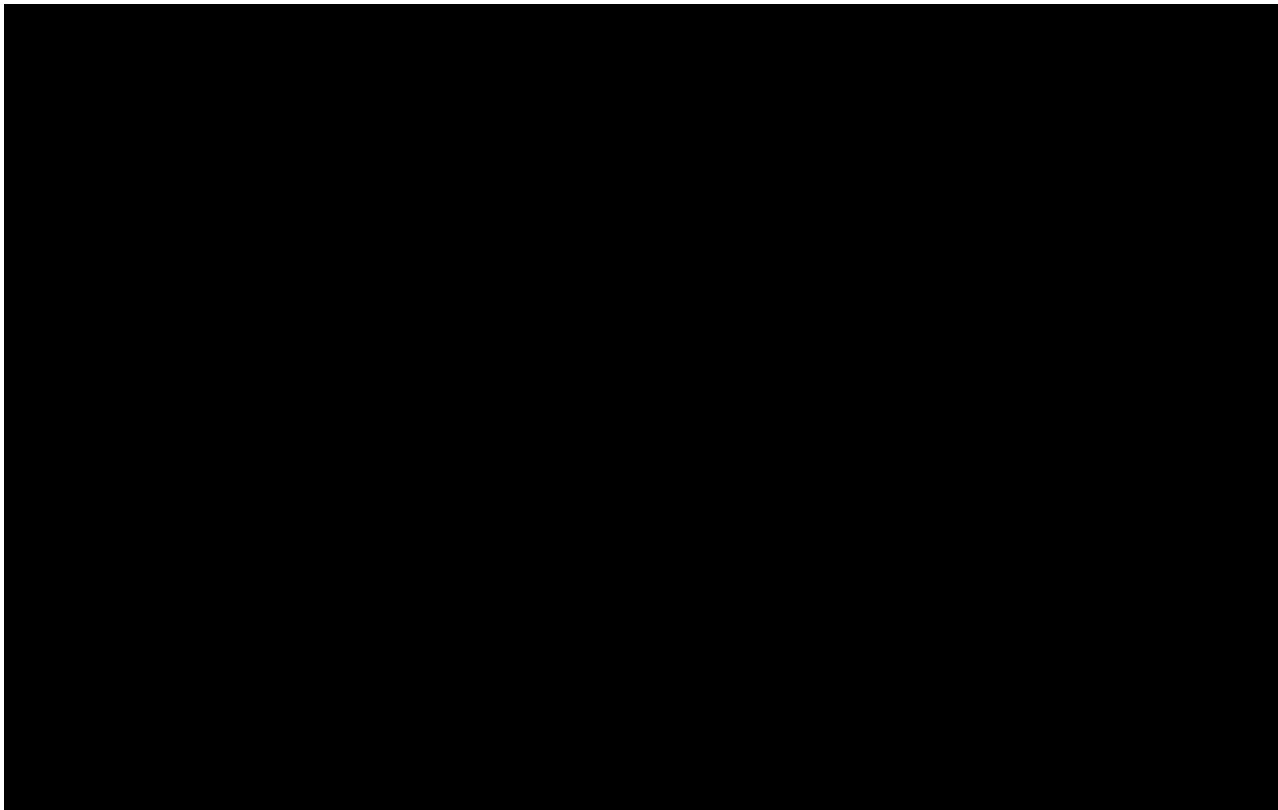
Policy: U.S. Marshal's Prisoner Transports

Date: 03/11/13

Procedure: Transport Guidelines

Approval: _____

The following policies and procedures are to provide guidelines pertaining to federal inmate prisoner transport. Any deviation from this policy must be approved by the Jail Administrator.



C-802-003 Prisoner Property and Writing Checks:

(a) When a prisoner is transported to a Bureau of Prisons facility, example: FCI Oklahoma City, Oklahoma and/or FCI Seagoville, Texas the prisoner will **NOT** take any property, money or checks with them. The prisoners **WILL** take with them their medication and a medical status transfer report.

(b) NOTE: Upon entering the Federal Prison Program, the Federal prisoner signed a "United States Marshals Service Eastern District of Texas Notice to Federal Detainees" personal property, medical and general information sheet as to what limited property they were to keep while in the custody of the US Marshals.

(c) If a Federal prisoner is to be transported to a Bureau of Prisons facility, and the prisoner has money on his account, the transport officers will print a check. The check will be given to the Jail Office Manager who will send the check to the Bureau of Prisons Lock Box Program.

(d) When a Federal prisoner is to be transported to another County holding facility, the transport officers will release the Federal prisoner from the R.C.D.C. "Jail Management System" computer program. Then the transport officers will fill out an "Inmate Information Sheet" on the Federal prisoner and give this sheet to the book-in staff of the accepting county holding facility. Medical status will go with prisoner. "NOTE" Grayson County Sheriff's Office requires this form be filled out before accepting Federal Prisoners.

(e) While Federal prisoners are in custody of the Rockwall County Detention Center, their personal property will be secured in the R.C.D.C. property room. Upon the Federal prisoners transfer from R.C.D.C., the Federal prisoner will fill out a "Rockwall County Detention Center Inmate Property Release" form. This form entails the Name of the Federal prisoner, Name of person(s) picking up personal property, date signed and notes that the property pick-up person(s) has thirty (30) days to retrieve the Federal prisoner's personal property.

Date: _____

Approval: _____